



Member PCP Change Request Form

One household per form. Please fax to Member's Health Plan



MEMBER #1 INFORMATION		
First Name	Last Name	Middle Initial
Mailing Address		Phone #
City	State	Zip
Date of Birth	Member ID	
PCP Name		PCP ID (Optional)
PCP Address		PCP Phone #
PCP City	PCP State	PCP Zip
Reason for PC Change:	Already patient with PCP	Network access
Other	Provider left network	Quality of care concerns

Additional PCP change requests can be made below to a maximum of 3 requests per form for one plan.

Address for below member is same as above:

MEMBER #2 INFORMATION		
First Name	Last Name	Middle Initial
Mailing Address		Phone #
City	State	Zip
Date of Birth	Member ID	
PCP Name		PCP ID (Optional)
PCP Address		PCP Phone #
PCP City	PCP State	PCP Zip
Reason for PC Change:	Already patient with PCP	Network access
Other	Provider left network	Quality of care concerns

Address for below member is same as above:

MEMBER #3 INFORMATION		
First Name	Last Name	Middle Initial
Mailing Address		Phone #
City	State	Zip
Date of Birth	Member ID	
PCP Name		PCP ID (Optional)
PCP Address		PCP Phone #
PCP City	PCP State	PCP Zip
Reason for PC Change:	Already patient with PCP	Network access
Other	Provider left network	Quality of care concerns

Member agrees and willingly selects new PCP:

Print Name of Member or Responsible Party: _____

Signature of Member or Responsible Party: _____ Date: _____

Participating Provider Staff Assisting Member: _____ Participating Provider Staff Phone: _____

CONFIDENTIALITY NOTICE: The information you have received may contain protected health information (PHI) and must be handled according to applicable state and federal laws, including, but not limited to HIPAA. Individuals who misuse such information may be subject to both civil and criminal penalties. If you believe you received this information in error, please contact the sender immediately.

Form Revised: 01/01/2024