



Your Extended Family.

Advance Directives Information Sheet

What are Advance Directives?

An **Advance Health Care Directive** (also known as an “**Advance Directive**”) is a form that helps others give you the care you would want when you are not able to make decisions. **Advance Directives** will help make sure that your wishes about your health care are known. The form tells others how to make end-of-life care choices for you. The form also lets you name someone to act as your health care agent if you are not able to make decisions.

An **Advance Directive** can give only a very few orders about your care, such as a name of someone you trust to make these choices for you, if you are not able to do so. It can also be very detailed and include the types of treatments you would accept or refuse to continue life. Some types of **Advance Directives** are only for certain situations, like organ or tissue donation, or your wishes not to be revived if your heart or breathing stops.

The two most common types of **Advance Directives** are the *Living Will* and the *Durable Power of Attorney for Health Care*, which is sometimes called the *Health Care Power of Attorney* or *Health Care Proxy*.

- The *Living Will* explains your health care wishes in the case that you are terminally ill or permanently unconscious.
- The *Durable Power of Attorney for Health Care* allows you to name someone (an “agent” or “proxy”) to make your health care decisions if the time comes when you are not able to do so.

Why do I need to have an Advance Directive?

You could have an accident or get sick. You might live with a mental or physical illness that leaves you unable to make decisions at times. Without an Advance Directive, those making decisions for you may not know what you want. Worse still, your family and friends could argue over the care you should get. Or they could disagree about who gets to make choices for you. Help your family and friends to help you: name an agent and tell your agent and family about your health care wishes.

When should I make an Advance Directive?

The best time to make an **Advance Directive** is before you need one! You need one before you become too sick to make your own choices about what medical care you want to take or refuse.

It is good for anyone at any age to have an **Advance Directive**. Young people as well as older people should think about making an **Advance Directive**. It can be changed or cancelled at any time. It should be updated when needed or if you are diagnosed with a serious illness.

Molina Dual Options MI Health Link Medicare-Medicaid Plan is a health plan that contracts with both Medicare and Michigan Medicaid to provide benefits of both programs to enrollees. You can get this document for free in other formats, such as large print, braille, or audio. Call (855) 735-5604, TTY/TDD: 711, Monday - Friday, 8 a.m. to 8 p.m., EST. The call is free. The provider networks may change throughout the year. We will send you a notice before we make a change that affects you.

What happens when I have an Advance Directive?

If you have an **Advance Directive** and cannot make your own medical decisions, they will be made for you. These decisions will be based on the types of medical care you have chosen in your **Advance Directive** and/or by the person you chose as your agent or proxy for your health care choices. It is important to make sure that your family, health care providers, and others who might be called know that you have an **Advance Directive** and what is in it. They also need to have a copy of the **Advance Directive** so that it can be used in your treatment.

At Molina Dual Options MI Health Link Medicare-Medicaid Plan, once you have told your doctor whether you have an **Advance Directive** or not, we require that your doctor record your decisions in your medical file.

What important things should I know about Advance Directives?

- You have the right to allow or refuse any health care at any time. This is true even after you have signed an **Advance Directive**. It is true even if the **Advance Directive** gives different directions.
- You do not have to complete an **Advance Directive**. No one can force you to fill out an **Advance Directive**. It is against the law for anyone to force you to fill out a directive.
- You cannot be refused care or otherwise be discriminated against because you do not have an **Advance Directive**.
- You have the right to express your end-of-life care and other health care wishes.
- **Advance Directives** do not expire. An **Advance Directive** remains good until you change it. If you make a new **Advance Directive**, it cancels the old one.
- You have the right to have an agent make health care choices for you.
- **Advance Directives** are written to follow your state laws.

What if I would like to learn more or fill out an Advance Directive?

If you want to learn more or need to know how to get forms, you can go to the Molina Dual Options website. Also, our staff is trained about Advance Directive policies and can help you at Molina Dual Options community educational events, so please ask us if you have questions!

- You can get forms by going to the Caring Connections website: caringinfo.org and clicking on “Download Your State Specific Advance Directive”.
- You can get more facts on the Molina Dual Options website, and access forms via a link to the Caring Connections website, by following these steps:
 1. Go to MolinaHealthcare.com/Duals
 2. Go to “Select State”. Select the state you live in, and click “Submit”.
 3. Go to “Members” at the top of the page. Select “Molina Dual Options MI Health Link”.
 4. Click on “Quality Service” on the left-hand side under Molina Dual Options MI Health Link.
 5. Click on “Member Rights & Responsibilities” under Quality Service.
 6. Click on “Advance Directives” under Member Rights & Responsibilities.
 7. Click on “You can download your state’s Advance Directives form on the Caring Connections website”.



Your Extended Family.



Molina Healthcare of Michigan (Molina) complies with all Federal civil rights laws that relate to healthcare services. Molina offers healthcare services to all members without regard to race, color, national origin, age, disability, or sex. Molina does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex. This includes gender identity, pregnancy and sex stereotyping.

To help you talk with us, Molina provides services free of charge:

- Aids and services to people with disabilities
 - Skilled sign language interpreters
 - Written material in other formats (large print, audio, accessible electronic formats, Braille)
- Language services to people who speak another language or have limited English skills
 - Skilled interpreters
 - Written material translated in your language
 - Material that is simply written in plain language

If you need these services, contact Molina Member Services at (855) 735-5604; TTY/TDD: 711, Monday - Friday, 8 a.m. to 8 p.m., EST.

If you think that Molina failed to provide these services or treated you differently based on your race, color, national origin, age, disability, or sex, you can file a complaint. You can file a complaint in person, by mail, fax, or email. If you need help writing your complaint, we will help you. Call our Civil Rights Coordinator at (866) 606-3889, or TTY, 711. Mail your complaint to:

Civil Rights Coordinator
200 Oceangate
Long Beach, CA 90802

You can also email your complaint to civil.rights@molinahealthcare.com. Or, fax your complaint to (562) 499-0610.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights. Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>. You can mail it to:

U.S. Department of Health and Human Services
200 Independence Avenue, SW
Room 509F, HHH Building
Washington, D.C. 20201

You can also send it to a website through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>.

If you need help, call 1-800-368-1019; TTY 800-537-7697.

English

ATTENTION: If you speak English, language assistance services, free of charge, are available to you. Call 1-855-735-5604 (TTY: 711).

Spanish

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-855-735-5604 (TTY: 711).

Chinese

注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電 1-855-735-5604 (TTY : 711)。

Tagalog

PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-855-735-5604 (TTY: 711).

French

ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-855-735-5604 (ATS : 711).

Vietnamese

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-855-735-5604 (TTY: 711).

German

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-855-735-5604 (TTY: 711).

Korean

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-855-735-5604 (TTY: 711) 번으로 전화해 주십시오.

Russian

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-855-735-5604 (телетайп: 711).

Arabic

ملحوظة: إذا كنت تتحدث اذكر اللغة، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل برقم 1-855-735-5604 (رقم هاتف الصم

والبكم: 711).

