

MOLINA® HEALTHCARE MEDICARE

PRIOR AUTHORIZATION/PRE-SERVICE REVIEW GUIDE

EFFECTIVE: 10/1/2019

**THIS PRIOR AUTHORIZATION/PRE-SERVICE GUIDE APPLIES TO ALL MOLINA HEALTHCARE MEDICAID MEMBERS ONLY
REFER TO MOLINA'S PROVIDER WEBSITE OR PORTAL FOR SPECIFIC CODES THAT REQUIRE AUTHORIZATION
ONLY COVERED SERVICES ARE ELIGIBLE FOR REIMBURSEMENT**

OFFICE VISITS TO CONTRACTED/PARTICIPATING (PAR) PROVIDERS & REFERRALS TO NETWORK SPECIALISTS DO NOT REQUIRE PRIOR AUTHORIZATION

- **Behavioral Health: Mental Health, Alcohol and Chemical Dependency Services:**
 - Inpatient, Residential Treatment, Partial hospitalization, Day Treatment;
 - Electroconvulsive Therapy (ECT);
 - Applied Behavioral Analysis (ABA) – for treatment of Autism Spectrum Disorder (ASD).
- **Cosmetic, Plastic and Reconstructive Procedures (in any setting).**
- **Durable Medical Equipment:** Refer to Molina's Provider website or portal for specific codes that require authorization.
- **Experimental/Investigational Procedures.**
- **Genetic Counseling and Testing**
- **Home Healthcare and Home Infusion (Including Home PT, OT or ST):** All home healthcare services require PA after initial evaluation
- **Hyperbaric Therapy.**
- **Imaging, Advanced and Specialty Imaging:** Refer to Molina's Provider website or portal for specific codes that require authorization.
- **Inpatient Admissions:** Acute hospital, Skilled Nursing Facilities (SNF), Rehabilitation, Long Term Acute Care (LTAC) Facility.
- **Long Term Services and Supports:** All LTSS services require PA regardless of codes. **(per State benefit)**
- **Neuropsychological and Psychological Testing.**
- **Non-Par Providers/Facilities:** Office visits, procedures, labs, diagnostic studies, inpatient stays except for:
 - Emergency Department Services;
 - Professional fees associated with ER visit and approved Ambulatory Surgery Center (ASC) or inpatient stay;
 - Professional component services or services billed with Modifier 26 in ANY place of service setting
 - Local Health Department (LHD) services;
 - Women's Health, Family Planning and Obstetrical Services
 - Federally Qualified Health Center (FQHC) Rural Health Center (RHC) or Tribal Health Center (THC)
- **Occupational Therapy:** PA required after Therapy CAP of \$2,040 has been reached.

- **Office-Based Procedures do not require authorization, unless specifically included in another category (i.e. advanced imaging) that requires authorization even when performed in a participating provider's office.**
- **Outpatient Hospital/Ambulatory Surgery Center (ASC) Procedures:** Refer to Molina's Provider website or portal for specific codes that require authorization.
 - Site of Service Authorizations – Some procedures require authorization when performed in an outpatient hospital setting rather than an Ambulatory Surgery Center. Refer to Molina's Provider website or portal for specific codes requiring authorization based on Site of Service
- **Pain Management Procedures:** Refer to Molina's Provider website for specific codes that require authorization. Anesthesia or moderate sedation services associated with pain management procedures are not payable for members over 18 years old. (00300, 00400, 00600, 01935, 01936, 01991, 01992, 99152 and 99153) When billed without a surgical code (10021-69990).
- **Physical Therapy:** PA required after Therapy CAP of \$2,040 has been reached for combined PT and ST.
- **Prosthetics/Orthotics:** Refer to Molina's Provider website or portal for specific codes that require authorization.
- **Radiation Therapy and Radiosurgery:** Refer to Molina's Provider website or portal for specific codes that require authorization.
- **Sleep Studies:** Refer to Molina's Provider website or portal for specific codes that require authorization.
- **Specialty Pharmacy drugs:** Refer to Molina's Provider website or portal for specific codes that require authorization.
- **Speech Therapy:** PA required after Therapy CAP of \$2,040 has been reached for combined PT and ST.
- **Transplants including Solid Organ and Bone Marrow** (Cornea transplant does not require authorization).
- **Transportation:** non-emergent Air Transport.
- **Unlisted & Miscellaneous Codes:** Molina requires standard codes when requesting authorization. Should an unlisted or miscellaneous code be requested, medical necessity documentation and rationale must be submitted with the prior authorization request. Molina requires PA for all unlisted codes except 90999 does not require PA.

STERILIZATION NOTE: Federal guidelines require that at least 30 days have passed between the date of the individual's signature on the consent form and the date the sterilization was performed. The consent form must be submitted with claim.

Information generally required to support authorization decision making includes:

- Current (up to 6 months), adequate patient history related to the requested services.
- Relevant physical examination that addresses the problem.
- Relevant lab or radiology results to support the request (including previous MRI, CT Lab or X-ray report/results)
- Relevant specialty consultation notes.
- Any other information or data specific to the request.

The Urgent / Expedited service request designation should only be used if the treatment is required to prevent serious deterioration in the member’s health or could jeopardize the enrollee’s ability to regain maximum function. Requests outside of this definition will be handled as routine / non-urgent.

- If a request for services is denied, the requesting provider and the member will receive a letter explaining the reason for the denial and additional information regarding the grievance and appeals process. Denials also are communicated to the provider by telephone, fax or electronic notification. Verbal, fax, or electronic denials are given within one business day of making the denial decision or sooner if required by the member’s condition.
- Providers and members can request a copy of the criteria used to review requests for medical services.
- Molina Healthcare has a full-time Medical Director available to discuss medical necessity decisions with the requesting physician at 1 (888) 898-7969

MICHIGAN (Service hours 8am-5pm local M-F, unless otherwise specified)					
Service	Phone	Fax	Service	Phone	Fax
IP Authorization	1 (855) 322-4077	1 (800) 594-7404	Member Service	1 (888) 898- 7969 TTY/TDD: 711	1 (801) 858-040
OP Authorization	1 (855) 322-4077	1 (844) 251-1450	Provider Service	1 (855) 322-4077	1 (248) 925-1784
Hospital Discharge Authorization	1 (855) 322-4077	1 (844) 834-2152	Dental	1 (800) 327-4462	
Radiology Authorizations	1 (855) 714-2415	1 (877) 731-7218	Vision (VSP)	1 (888) 493-4070	1 (877) 627-2488
Behavioral Health Authorization	1 (888) 898-7969	1 (800) 594-7404	Transportation	1 (855) 735-5604	1 (844) 251-1450
Transplant Authorization	1 (855) 714-2415	1 (877) 813-1206	24 Hour Nurse Advice Line (7 days/Week)		
NICU Authorization	1 (855) 714-2415	1 (877) 731-7220	English	1 (888) 275-8750 / TTY: 1 (866) 735-2929	
Pharmacy Authorization	1 (888) 665-3086	1 (866) 290-1309	Spanish	1 (866) 648-3537 / TTY: 1 (866) 833-4703	

SNF/LTAC/IPR Authorization Status Requests:

Molina_SNF_LTAC_IPR@MolinaHealthCare.com

Denial Letter Requests:

DenialLetterRequest@MolinaHealthCare.com

Providers may also utilize Molina Healthcare's Website at: <https://provider.molinahealthcare.com/Provider/Login>

Available features include:	• Authorization submission and status	• Provider Directory
	• Claims submission and status	• Frequently used forms
	• Member Eligibility	• Nurse Advice Line Report



Molina Healthcare Medicaid Prior Authorization Request

Phone Number: Refer to Number(s) above
Fax Number: Refer to Number(s) above

MEMBER INFORMATION			
Plan:	<input type="checkbox"/> Molina Medicare	<input type="checkbox"/> Other:	
Member Name:		DOB:	/ /
Member ID#:		Phone:	() -
Service Type:	<input type="checkbox"/> Elective/Routine	<input type="checkbox"/> Expedited/Urgent*	

***Definition of Expedited/Urgent service request designation is when the treatment requested is required to prevent serious deterioration in the member's health or could jeopardize the enrollee's ability to regain maximum function. Requests outside of this definition should be submitted as routine/non-urgent.**

REFERRAL/SERVICE TYPE REQUESTED			
Inpatient <input type="checkbox"/> Surgical procedures <input type="checkbox"/> Admissions <input type="checkbox"/> SNF <input type="checkbox"/> LTAC	Outpatient <input type="checkbox"/> Surgical Procedure <input type="checkbox"/> Diagnostic Procedure <input type="checkbox"/> Infusion Therapy <input type="checkbox"/> Other: _____	<input type="checkbox"/> OT <input type="checkbox"/> PT <input type="checkbox"/> ST <input type="checkbox"/> Hyperbaric Therapy <input type="checkbox"/> Pain Management	<input type="checkbox"/> Home Health <input type="checkbox"/> DME <input type="checkbox"/> Wheelchair <input type="checkbox"/> In Office
Diagnosis Code & Description:			
CPT/HCPC Code & Description:			
Number of visits requested:		DOS From:	/ / to / /

Please send clinical notes and any supporting documentation

PROVIDER INFORMATION			
Requesting Provider Name:	NPI#:	TIN#:	
Servicing Provider or Facility:	NPI#:	TIN#:	
Servicing Facility Address:			
Contact at Requesting Provider's office:			
Phone Number:	() -	Fax Number:	() -
For Molina Use Only:			



Alternative Level of Care Authorization Form

Phone: 866-449-6828

All Lines of Business Fax: (800) 594-7404

Patient Name:		Molina ID:		DOB/Age:	Today's Date:
Molina LOB:		<input type="checkbox"/> Medicare <input type="checkbox"/> MMP / Duals <input type="checkbox"/> Medicaid <input type="checkbox"/> Marketplace			
Level of Care Requested Based on InterQual:				<input type="checkbox"/> Inpatient Rehab <input type="checkbox"/> LTACH <input type="checkbox"/> Custodial/Long term care (MMP only) <input type="checkbox"/> Disenrollment request	
<input type="checkbox"/> SNF Level 1 (1 discipline – 1-2 hrs/5 days/wk) <input type="checkbox"/> SNF Level 2 (4 hrs SN OR 1 discipline 2-3 hrs/5 days/wk) <input type="checkbox"/> SNF Level 3 (IV abx, wound) (4 hrs SN AND 1 discipline 2-3 hrs/5 days/wk) <input type="checkbox"/> SNF Level 4 (vent/dialysis)					
Nursing Facility Requested:			Hospital:		
Tentative Admission Date:			Hospital Admission Date:		
Facility Contact Information:	CM/RN Name:		Hospital Contact Information:	CM/RN Name:	
	CM/RN Phone:			CM/RN Phone:	
	CM/RN Fax:			CM/RN Fax:	
Active Diagnosis (include ICD10 Codes):			Most Recent Vital Signs:		
1.			BP: _____ T: _____		
2.			P: _____ SpO2: _____		
3.			R: _____ Wt: _____		
Current Clinical Condition:			Past Medical/Surgical History: (Brief, related to current condition):		
Please indicate: <input type="checkbox"/> Smoker <input type="checkbox"/> Alcohol/Substance Use <input type="checkbox"/> DME			Living Arrangements: <input type="checkbox"/> Lives alone <input type="checkbox"/> Lives with someone <input type="checkbox"/> Homeless <input type="checkbox"/> Other: _____		
Needs Help With:					
<input type="checkbox"/> Feeding <input type="checkbox"/> Toileting <input type="checkbox"/> Bathing <input type="checkbox"/> Grooming <input type="checkbox"/> Meal Preparation <input type="checkbox"/> Other: _____					
Prior Level of Functioning before hospitalization:					
<input type="checkbox"/> Independent <input type="checkbox"/> Contact Guard <input type="checkbox"/> Supervised <input type="checkbox"/> Wheelchair bound <input type="checkbox"/> Other: _____					
Participation Assistance Required while in SNF/IPR:			Daily Participation Level while in hospital:		
PT: <input type="checkbox"/> Max <input type="checkbox"/> Mod <input type="checkbox"/> Min <input type="checkbox"/> Contact Guard			PT: _____ hrs OR _____ min		
OT: <input type="checkbox"/> Max <input type="checkbox"/> Mod <input type="checkbox"/> Min <input type="checkbox"/> Contact Guard			OT: _____ hrs OR _____ min		
ST: <input type="checkbox"/> Max <input type="checkbox"/> Mod <input type="checkbox"/> Min <input type="checkbox"/> Contact Guard			ST: _____ hrs OR _____ min		
Ambulation (Current): _____ ft Goal: _____ ft					
IV Medications that will continue post d/c (Must include start/date, dose, frequency):					
Additional Comments:					

****Therapy/Treatment Notes within 4 days of discharge must be included with this request**



Molina Healthcare OB Notification Form

Phone Number: 1-888-898-7969

Fax Number: 844-861-1930 (Routine OB – NON - NICU)

Fax Number: 800-594-7404 (NICU)

***** 1 FORM PER NEWBORN *****

Mother's Information					
Plan	<input type="checkbox"/> Medicaid <input type="checkbox"/> MiChild <input type="checkbox"/> Medicare <input type="checkbox"/> Marketplace				
Mother's Name:			Mother's DOB	/ /	
Mother's ID #:			Mother's Phone:	() -	
Mother's Admit Date:	/ /		Mother's Discharge Date	/ /	
Service Type:	NEWBORN NOTIFICATION		<input type="checkbox"/> NICU NICU Level _____ <input type="checkbox"/> Border Baby Hospital Referred to CSHCS? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Newborn Information					
Newborn Name:			Newborn DOB	/ /	
Newborn Admit Date	/ /		Newborn Discharge Date	/ /	
Newborn Admit Date:	From	/ /	TO:	/ /	
Birth Order	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> Other _____				
Diagnosis Code & Description:					
Delivery Date:	/ /				
Delivery Type:	<input type="checkbox"/> Vaginal <input type="checkbox"/> C-Section <input type="checkbox"/> VBAC <input type="checkbox"/> Repeat C-Section				
Multiples?:	<input type="checkbox"/> No <input type="checkbox"/> Yes Quantity _____				
Baby's Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female				
Baby's Weight:	_____lb _____oz				
Apgar Score:	/				
EDD:	/ /				
Gestation:	_____ wks				
Birth Outcome:	<input type="checkbox"/> Discharge with Mom <input type="checkbox"/> Border Baby <input type="checkbox"/> Going to Foster Care <input type="checkbox"/> Adoption <input type="checkbox"/> Fetal Demise				
Provider Information					
Facility Name			NPI #:		
Attending Provider:			NPI #:		
Contact Information					
Name:					
Phone Number:	() -		Fax Number:	() -	