

Provider Enrollment and Credentialing

Information for CBHC providers

The Ohio Department of Medicaid (ODM), along with the Managed Care Plans (MCPs), is working towards a new process to ease the burden on Community Behavioral Health Centers (CBHCs) related to credentialing practitioners. The goal is for CBHC providers to update information only in the Medicaid Information Technology System (MITS) system when changes to provider status occur.

There are several steps that will require providers to actively participate in order to achieve the single system goal. The steps include:

- CBHCs should review the online CBHC Practitioner Enrollment File for correct provider type, specialty and affiliation, and make any updates in MITS. This file is **now** available under Enrolling Practitioners in Medicaid at <https://bh.medicareid.ohio.gov/manuals> (Provider Type 84 and 95).
- ODM will notify providers when MITS is up-to-date and the CBHC Universal Roster will be implemented across all MCPs. The CBHC Universal Roster is a standardized roster that can be submitted to all plans in lieu of plan-specific rosters to report any new hires, changes in certification, etc.
- MCPs will then use an ODM-generated roster, a MITS report that will replace the use of provider-submitted rosters for ongoing practitioner changes. ODM will determine when the MCPs will begin to use the MITS report.

For more information visit <https://bh.medicareid.ohio.gov/manuals>, and under Enrolling Practitioners in Medicaid view the “[CBHC Practitioner Enrollment File Training](#)” or read the “[Frequently Asked Questions](#).”

NEW! BH Corrected Claims Provider Training

Molina is offering a WebEx training for BH Providers to learn more about submitting corrected claims.

BH Corrected Claims Training:

- Mon., April 15, 11 a.m. to 12 p.m. meeting number 805 826 997

To join a WebEx call (866) 499-0396 and follow the instructions. To view sessions, log into WebEx.com, click on “Join” and follow the instructions. Meetings do not require a password.

Upcoming Provider Portal WebEx Training Sessions

Molina offers training sessions:

- **Provider Portal:** These sessions cover administrative tools, member eligibility, authorization requests, HEDIS® profiles and more!
- **Provider Portal Claim Submission:** Learn to use the Provider Portal to submit claims, check claim status, add supporting documents, request claim reconsiderations and more!

NEW! Quarterly Provider Question and Answer Sessions: Each session will have a different focus topic! The May topic includes: Molina Preferred Drug List and the Rx Prior Authorization Process

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Questions?

Provider Services – (855) 322-4079
8 a.m. to 5 p.m., Monday to Friday
(MyCare Ohio available until 6 p.m.)

Email us at BHProviderServices@MolinaHealthcare.com

Visit our website at MolinaHealthcare.com/OhioProviders

Visit <http://bh.medicareid.ohio.gov/manuals> for updates and resources.

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Enrollment Updates for BH Agencies

Ohio community Behavioral Health (BH) agencies (Medicaid provider types 84 and 95) must enroll all dependently licensed and paraprofessional BH practitioners in Ohio Medicaid and affiliate them with employing/contracting community BH agencies in the MITS system.

For detailed information on how to complete this process, please see the ODM [01/31/2018 Enrollment of Dependently Licensed and BH](#)

- Wed., May 8, 2 to 3 p.m. meeting number 808 528 572

Quarterly Provider Orientation:

- Thurs., May 30, 11 a.m. to 12 p.m. meeting number 281 154 853

Monthly Provider Portal Training:

- Thurs., April 18, 11 a.m. to 12 p.m. meeting number 286 886 568
- Tues., May 21, 2 to 3 p.m. meeting number 285 690 659

Monthly Claim Submission Training:

- Thurs., April 11, 2 to 3 p.m. meeting number 801 480 015
- Thurs., May 16, 1 to 2 p.m. meeting number 282 775 074

To join a WebEx call (866) 499-0396 and follow the instructions. To view sessions, log into WebEx.com, click on "Join" and follow the instructions. Meetings do not require a password.

Narcan Nasal Administration Coding

Information for all network providers

Effective immediately Healthcare Common Procedure Coding System (HCPCS) code J3490 has been added to the Substance Use Disorder (SUD) benefit package to cover the nasal form of Narcan for provider type 95 and specialties 951 or 953. Providers must also submit both the appropriate National Drug Code (NDC) and dosage on the claim with HCPCS code J3490. The dosage should be reported in the notes section.

Under the Behavioral Health (BH) Redesign, HCPCS code J2310 was the only HCPCS code recognized for Narcan, but this code was intended to only cover the intramuscular form of Narcan. The Ohio Department of Medicaid (ODM) developed HCPCS code J3490 to cover the nasal administration form of Narcan retroactively to Jan. 1, 2018.

ODM will manually price J3490 based on the NDC code and dosage administered. ODM implemented this in the MITS Fee-For-Service claims payment system retroactively effective Jan. 1, 2018. Molina is currently working on making system changes to align with the ODM methodology. Coverage will be retroactively applied for Medicaid members to July 1, 2018 and for MyCare Ohio members to Jan. 1, 2018. Molina will identify previously denied claims and send them for adjustment.

Billing in the Provider Portal

Information for all network providers

The Molina [Provider Portal](http://Provider.MolinaHealthcare.com) is secure and available 24/7. Register on our website or at <https://Provider.MolinaHealthcare.com>.

Online Claims Features include the ability to:

- Submit new claims
- Submit a corrected claim
- Submit claim reconsiderations
- Export claims
- Void a claim
- Check status of claims
- Build and submit batches of claims
- Create a claims template
- Add supporting documents

Additional information is available in the [Claims Features Training](#) and the [Provider Web Portal Quick Reference Guide](#) located on our website.

Paraprofessional Practitioners in MITS at <http://mha.ohio.gov/>.

Claims for services between Jan. 1 and June 30, 2018, should NOT include these practitioners' National Provider Identifiers (NPIs) in the rendering field or claims will deny.

Rendering Providers in Provider Portal

The Molina [Provider Portal](#) now has the ability to allow multiple rendering providers per claim.

Example: Jane Smith, RN (NPI 9876543210) and John Jones, RN (NPI 9876543211) each provide two, 15-minute nursing services (H2019) to Betty Brown. The correct way to bill these services is by submitting two detail lines on a single claim.

1. Claim detail one would be: Jane Smith, RN, NPI in rendering provider field: 9876543210, with two units of H2019.
2. Second claim detail would be: John Jones, RN, NPI in rendering provider field: 9876543211, with two units of H2019.

Providers who are not required to individually enroll in Medicaid must leave the rendering provider field blank and detail at the same date of service, same supervisor NPI, same place of service, same provider and other modifiers.

Provider Portal Status for Non-Licensed Provider Records

Providers utilizing the Provider Portal will have the option of selecting "Non-Licensed Provider" in the "Rendering Provider" drop down menu of the Claim Status lookup and the Create Claims section of the Claims tab for claims for dates of service (DOS) from January 1 to June 30, 2018. Providers will need to select the "Non-Licensed Provider" status to view claims with a dependent practitioner as the rendering provider for this date range.

Active Medicaid ID Number

In order to comply with federal rule 42 CFR 438.602, providers are required to have enrolled or applied for enrollment with Ohio Department of Medicaid (ODM) at both the group practice and individual levels by Jan. 1, 2019.

Providers will need their Tax Identification Number (TIN) and Molina Healthcare Provider Identification Number to register for the Provider Portal. Providers without a Molina Healthcare ID can email BHPProviderServices@MolinaHealthcare.com for assistance.

ERA and EFT for Providers

Information for all network providers

Molina offers Electronic Remittance Advice (ERA) and Electronic Funds Transfer (EFT) with our contracted vendor solution ProviderNet. This is a free service for providers and benefits include:

- Faster payments
- Ability to search for historical Explanation of Payment (EOP) by claim number, member name, etc.
- Ability to view, print, download and save a PDF version of the EOP
- Ability to have files routed to associated clearinghouse

An initial check payment to the agency Tax ID associated with the National Provider Identifier (NPI) of at least one affiliated provider is necessary to become eligible for EFT through ProviderNet. To sign up visit the Molina website and follow the [Change Healthcare ProviderNet Registration Instructions](#) under the “EDI ERA/EFT” tab.

NOTE: if your organization bills under multiple NPI numbers, you will need to register each NPI in the ProviderNet system.

Top Denials with Remit Codes

Information for all network providers

The Ohio Medicaid Managed Care Plans (MCPs) have identified the top denial reasons responsible for the highest volume of denials on BH Redesign claims. View the [“Managed Care Plans Top Denials with Remit Codes”](#) document on our website, under the “Health Resources” tab, under “Behavioral Health Resources” to help identify the remittance code associated with the denial reasons from each Medicaid plan to understand the cause of the denial.

New Opioid Education Resources

Information for Medicaid, MyCare Ohio and Marketplace providers

[Opioid Safety Provider Education Resources](#) are now available on our website under the “Health Resources” tab for the Medicaid, MyCare Ohio and Marketplace lines of business. Information includes fact sheets, links to articles and to external trainings. These resources:

- strengthen our commitment to opioid safety for our members
- support our providers to aid their clinical decision making

Molina is committed to doing our part to help improve the safety of members who suffer from opioid use disorders, and to helping prevent problems related to opioid use. If you have any questions, please email our BH Provider Representative.

Psychological Testing CPT Codes

Information for all network providers

As of Jan. 1, 2019, important changes were made to the psychological testing prior authorization requirements and Current Procedural

Providers without a Medicaid ID number will need to submit an application to ODM. Enrollment is available through the MITS portal or providers can start the process at <https://medicaid.ohio.gov>. Contact your Molina Provider Services Representative with questions.

Upon future notice by ODM, Molina will begin denying claims for providers that are not registered and known to the state.

Service Codes Billable to Medicare and Third Party Liability

Visit the ODM website at <http://bh.medicaid.ohio.gov/manuals> and select [Final Services Billable to Medicare and Commercial Insurance](#) under “Billing and IT Resources” to view a list of services billable to Medicare and Commercial Insurance. This document also provides a list of codes that can bypass Medicare/Third Party Liability (TPL) since they are only covered in the Medicaid benefit

Identifying a Molina Healthcare Member

Molina requires the Medicaid Management Information System (MMIS) Identification (ID) number for all Medicaid only members and MyCare Program members who have only Medicaid coverage with us. If the member has both Medicare and Medicaid coverage with Molina in the MyCare Ohio Program we require the Medicare ID for Coordination of Benefits (COB) purposes.

Member Eligibility

Behavioral Health (BH) services were carved in to the Ohio Medicaid Managed Care Plans.

Providers should use the Electronic Data Interchange (EDI) 270/271 Eligibility transaction from the Ohio Department of Medicaid (ODM) to identify Managed Care Plan enrollment for members who are enrolled in the Ohio Medicaid program.

If you are not currently authorized to send the EDI 270/271 transaction and have an interest in adding this transaction please contact the EDI Support team by calling (844) 324-7089 or by email at OhioMCD-EDI-Support@dxc.com for assistance in sending your first test file.

Terminology (CPT) codes 96101, 96111, 96116 and 96118 that are included in community behavioral health services.

For additional information visit the Ohio Mental Health & Addiction Services website at <https://mha.ohio.gov>, under “News & Events,” select “MITS Bits Updates,” then “2018” and “[Psychological Testing CPT Codes – Updated.](#)”

Requesting Prior Authorization for New Services

Information for all network providers

Prior Authorization (PA) is required from Ohio Mental Health & Addiction Services (OhioMHAS) certified providers for the following services:

- Assertive Community Treatment (ACT)
- Intensive Home-Based Treatment (IHBT)
- Substance Abuse Disorder (SUD) Partial Hospitalization
- SUD Residential Services (when annual limit is reached)

Molina online resources include:

- The [Standard PA Form](#) developed by the Ohio Association of Health Plans (OAHP) BH Collaborative for community behavioral health services. Please fax the standard PA form along with clinical information that demonstrates medical necessity for the service to our Utilization Management (UM) team at (866) 449-6843
- A [Managed Care Plan Resource Document](#) developed collaboratively by Managed Care Plans containing information on the PA process, billing procedures, contracting/credentialing, and other topics requested by providers

For a list of services that require PA prior to the initiation of the service or after an annual limit is reached, see the [Provider Manual](#) on our website. The Molina UM team can be reached for questions at (855) 322-4079.

Provider Support Available

Information for all network providers

Molina has multiple channels to assist BH providers with Prior Authorization (PA), billing support and claims payment issues:

- **Utilization Management** – contact (855) 322-4079 for assistance with PA requests
- **Molina Healthcare Rapid Response Team** – providers can route issues to BHProviderServices@Molinahealthcare.com and Molina will monitor, route and track emails for quick resolution

BH Redesign and Integration – Ongoing Assistance

Information for all network providers

The Ohio Department of Medicaid (ODM) has implemented several strategies to help providers and managed care plans resolve challenges that may have resulted in outstanding accounts receivable, including:

- Extension to allow non-par providers to provide services until June 30, 2019
- Extension of the timely claim submission period from 180 days to 365 days through Dec. 31, 2019, for Medicaid managed care

To learn more visit the Ohio Mental Health & Addiction Services website at <https://mha.ohio.gov>, under “News & Events,” select “MITS Bits Updates,” then “2019” and “[Behavioral Health Redesign and Integration – Ongoing Assistance for Behavioral Health Providers.](#)”

A clearinghouse can help you check member eligibility more efficiently, as well as submit EDI claims and receive ERA (835) files. If you do not want to use a clearinghouse, you can submit EDI files and receive ERA files through Molina’s contracted clearinghouse Change Healthcare free of charge. To register, follow the [Change Healthcare ProviderNet Registration Instructions](#) under the “EDI ERA/EFT” tab.

Behavioral Health FAQ

Our [Behavioral Health Frequently Asked Questions \(FAQ\)](#) is available to help answer questions about the Provider Portal, contracting, claims, prior authorizations, BH Testing and more! Look for it on our website under the “Health Resources” tab.

Fight Fraud, Waste and Abuse

Do you have suspicions of member or provider fraud? The Molina Healthcare AlertLine is available 24 hours a day, 7 days a week, even on holidays at (866) 606-3889. Reports are confidential, but you may choose to report anonymously.